

## Policy for Action following a CoVid-19 Positive Test Result from a Staff member, Panellist or Consumer on Site

### INTRODUCTION

The COVID-19 Pandemic has necessitated many changes to enable safe working practices for staff and consumers entering the facility.

COVID-19 Tests are available to the following groups of people:

- Anyone in England or Wales who has symptoms of Coronavirus, including:
  - High Temperature
  - New, persistent cough
  - loss of or change to sense of smell or taste
- Anyone in Scotland and Northern Ireland aged 5 or over who has symptoms of Coronavirus

Ref: <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

This policy explains the action to be taken if SD is notified of a COVID-19 positive test result from a member of staff, consumer or panellist who has attended the facility in the previous 14 days.

### SCOPE

This policy applies to all employees, casual workers and 3<sup>rd</sup> party employees working at the facility.

#### 1. Staff member testing positive for COVID-19

- a. Any staff member receiving a positive test result who is not already self-isolating must self-isolate immediately and inform their line manager of the test result. Isolation should continue until the individual is clear from any symptoms for 7 days.
- b. Due to enforced social distancing, increased cleaning and PPE in place at the facility, the risk of another staff member catching the disease is minimal. However, all staff on site with the individual over the past 14 days will be informed and they should be vigilant and self-isolate immediately if they develop symptoms.

#### 2. Consumer or Panellist testing positive for COVID-19

- a. Consumers or panellists must agree to inform SD within 24 hours if they test positive for COVID-19 within 14 days of attending an on-site study
- b. SD will contact anyone within 24 hours who attended the same fieldwork session, as well as anyone on subsequent sessions on that day to inform them of the situation, reinforcing the steps taken by Sensory Dimensions to ensure their risk of catching COVID-19 is minimised.



### 3. Track and Trace Contact

- a. In the event of contact from a Government Track and Trace Service Provider related to a consumer or panellist on a study, the member of staff contacted should inform their line manager immediately and before providing any details.
- b. All consumers and panellists visiting site must have consented to having their details shared with Track and Trace (see related Consumer and Panellist COVID-19 policies). Therefore, the information requested must be delivered to Track and Trace within the timeframe specified.